

MAINTENANCE & CLEANING PROCEDURES FOR TIMBER FLOORS

1. Preventative Maintenance

- 1) Place suitable walk-off mats in doorways to keep out dirt and grit. "Natural" rubber mats or underlayments are best for hardwood floors. Synthetic rubber can potentially stain or etch the floor due to plasticizers.
- 2) Install felt floor protectors on tables and chairs.
- 3) Avoid excess moisture from tracked in water, leaks and spills - *wipe up any excess moisture as soon as possible.*
- 4) Do not slide furniture or other heavy items across the floor.

2. Spot Cleaning

- 1) Use the Bona Spray Mop to clean up Spills etc. Wipe up food/drink immediately then use spray mop over the affected area. Spot cleaning of Heel Marks etc can be done with the spray mop also.
- 2) Please refer to Bona Spray Mop information sheet.

3. After Use Cleaning

- 1) Vacuum and clean walk-off mats.
- 2) Remove Dust & Grit using either a soft broom, vacuum with soft brush attachment or scissor mop - DO NOT apply any chemicals to the scissor mop.
- 3) Spot Clean as required (as per above).
- 4) Check floor as a full clean may be required (see item 4 below) if large function held.

4. Weekly Cleaning

- 1) Remove Dust & Grit from floor area using either a soft broom, vacuum with soft brush attachment or scissor mop – DO NOT apply any chemicals to the scissor mop.
- 2) A machine based system with a soft pad is ideal.
- 3) Alternatively a Mop based system may be used. This method requires a DAMP Mop only - MOP MUST NOT WET
- 4) Either machine or mop bucket to include Bona Cleaner at the appropriate mixture rates to water (refer to container).

5. Restoration (6 Monthly if needed)

- 1) Inspect floor, IF floor has become slippery a heavier clean will be required.
- 2) Bona can supply their "Remover" product for our cleaners to use.
- 3) If floor has become Dull (even in patches or high traffic areas) then "Bona Freshen Up" can be applied. This is an involved process that an experience floor company should be called in for.

6. Annual Inspection

Once the floor resurfacing is 12 months old a Floor Company needs to be called in to inspect and provide a report/recommendation on further maintenance.

Bona Spray Mop



The **Bona Spray Mop** system enables you to clean and maintain your wooden floor in a sweep. Ergonomic and simple to use, the Spray Mop is quick to assemble and refill with the specially developed Bona floor cleaner cartridge. Forget filling up a bucket and adding concentrate, just spray and clean!

- Specially developed for finished wooden floors
- Ergonomic design
- Refillable cartridge
- Easy, streak free cleaning
- Rotating head for ultimate reach in difficult areas
- Washable microfibre cleaning pad

Contents

Each Spray Mop kit comes with the following contents:

- Spray Mop
- Wood Floor Cleaner Cartridge (0,85 litre)
- Microfibre Cleaning Pad

Additional Cleaning pads can be obtained for the Bona Spray Mop. Bona Dusting pads, for removal of dust, and Bona Applicator Pads, for use when applying Bona Refresher, are also available.

Preparation

Clean the floor using a dry cleaning method. Suitable methods include the Bona Spray mop system with the Bona dusting pad, soft broom or vacuum with a soft brush attachment. Regular removal of surface dirt and sand will prevent the surface from being scratched.

Directions for use

Insert the Wood Floor Cleaner cartridge into the Spray Mop. Press it firmly into its socket. Attach the cleaning pad on the mop head. Mist the cleaner onto the floor and wipe clean. Take care not to be too generous and ensure that all sprayed Cleaner is wiped from the floor.

On stubborn spots, rubber heel marks or sticky spills etc. spray cleaner directly onto the spot and let it work a few minutes before scrubbing and wiping off. Soiled cleaning pads should be washed at 60°C without fabric conditioner.



Bona®

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