



MEMBERS – D R, A D, R W, L A, J D, R O, R S,

Golden Grove Lifestyle Village Residents' Committee
Minutes of the Committee Meeting
Held at 9.30am on Wednesday 9th September, 2020 in the Main Hall Card Room

Present: DR, AD, RW, LA, JD, RO, RS,,

Sub-Committee members: RC

Quorum: The Chairman noted that a quorum was present and declared the meeting open.

Apologies:

Visitor: TS

Approval of the minutes of the previous Committee Meeting held on 12/8/20

- Several amendments have been considered and the minutes were altered as requested.
- The updated minutes were moved by DR, seconded RO, that the minutes be taken as read and the updated copy accepted as a true and correct record. An updated copy will be placed in the Library.

Sub Committee Reports:

- **Bar Committee:**
- Meeting held of Bar Committee agreed to use the Liquor Licensing Act as guidelines for bar operations. Agreed to have four bar meetings per year. JF has agreed to write a Bar Requirements Policy document for distribution to all bar members, to be presented to the R Comm for approval.
- Opening the Bar for a private function – discussion. Motion – That the Bar is not open for any private function. If glasses were required they could be supplied from the bar. Re wakes agreed that as any resident could attend a wake the bar could be open. All stock was sold in March with a best before date of October. Requested that any changes to the bar operations be approved by the R Comm. RC was elected as the Bar Manager and JF agreed to be deputy.
- Copy of the minutes to be emailed to DR.
- DR took the opportunity to congratulate and thank RC and JF for taking up the roles as Bar Manager and Deputy Bar Manager respectively.

Business for TS:

- PHs' likely visit dates. No further information and no dates available yet. Request the dates are notified when they are available
- Foxtel subscription – No recorded names on the attendance sheet. Kayo not allowed in a commercial situation only a private residence. Foxtel costs \$155 per month. As Kayo not available, propose that Foxtel is retained.
- Gardens and Plant selection – Ongoing. As a Village we would like a broader selection of plants. The Committee would support that submission.
- Annual Meeting (LSA) may be going ahead but date has not been set as yet.

- In the past invoices for items > than \$500 were put onto LSA Asset register. Now items are not automatically on the LSA Asset register. Email has been sent to PH asking for a list for items on the LSA register. No reply has been received.

Business arising from the minutes:

- PH's visit dates - ongoing
- RW – Re Post Office box. Have now gone back to the view that it will be next to the parcels boxes. Action – RS to continue with this process.
- Website – LA has spoken to the Forest Place resident, DC, responsible for their website. Meeting arranged for members to go to Forest Place on Monday 14th September leaving at 12.30pm. Action: LA to confirm with DC.

Correspondence inwards:

- Email dated 20/8/20 – from BA re Easing of COVID-19 restrictions
- Emails – from DC from Forest Place re a visit to discuss the web based storage
- Email dated 15/8/20 – re Inter-village meetings
- SAVRA invoice (see Financial report)

Newsletters received:

- The Vines; The Sands; The Reserve;

Correspondence outwards:

- Letter to LN re stage acquisition
- Minutes of the Social and Catering Committee – LA to scan and send to all
- Email from BM re SAVRA fees and about Foxtel. DR to reply.

Financial Report (RC Account):

- **Treasurers Report** – as at 9/9/2020 the cash balance is \$11,851.23. Surplus of YTD \$99.21 subject to Bar stocktake
- Process for requests for funds/expenditure – Ongoing. Action: RW sent to DR propose it is on the Notice Board. Golden Grove Lifestyle Village Residents Committee process for purchase for items funded by the Residents' Committee – Draft to DR then to the Committee members for comment. Once complete it will be posted on the notice Board and included in our Guidelines.
- Funds requests – from KM, quotes have been received. Agree to accept the quotes Proposer: RO Seconded: RW all agreed
- Request for blinds on the northerly side seats of the bowling green to shelter the bowlers from the wind cost – \$2,967.75 installed, quote from Sun Blinds. Originally turned down by LSA as the seating frame was not strong enough to cope with the sail effect. Action – DR to write to PH to discuss about providing shelter. Suggest ask JS to accompany DR. DR to reply to Su.S.
- DR – Statement re accessing funds for social events – Ongoing. Action: DR to complete draft to be discuss with the Social and Catering Committee
- Email dated 14/5/20 – from Trish re replacement bench top in the Community Hall kitchen – RO and RW. Ongoing
- SARVA fees –Email from BM discussed. SAVRA membership fee for the home not the resident(s). R Comm Guidelines says that the R Comm can disperse funds for the best interest of all residents. Action – DR to reply to email.
- SAVRA Invoice received \$1,735 which has been met in the past by the Res Assⁿ. Propose that we pay the invoice on this occasion. Moved by RO Seconded by AD, passed by all. Can be discussed at the next AGM. A resident can put a motion re these fees at the next AGM.
- Request from DR for a hand held vacuum cleaner for the Pool room – ongoing

Liaison report from Residents' Association Committee:

- Meeting held nothing to report

General Business:

- Inter-village Meetings – awaiting information re dates of these meetings
- Update on the electricity dispute – The working group reps from the Reserve have received notification of a preliminary hearing for the dispute has been set down for the 24th September. DR, AD and RW will attend.

Reports on Ongoing Items:

- The ongoing items document to be archived as of the July 2020.

1. Electricity

To obtain improved pricing.

Contacts: AD

Date: 9/9/20 No further information re rates for the Community buildings
 Action: 7/10/20 AD/DR to feedback from any further meetings.

2. Rates (Previously No. 4)

Negotiate with TTG council a rate rebate

Contacts: DR

Date: 9/9/20 Councillor Jones has deferring further any meetings due to COVID restrictions
 Action: 7/10/20 DR to continue contacting Councillor Jones re a one to one meeting.

3. Budget and Finance (Previously No. 10)

To monitor Maintenance Account transactions and make suggestions/recommendations.

Contacts RW AD

Date: 9/9/20 Final last financial year audited figures for the Maintenance fund received. Surplus carried forward is \$101,556. Budgeted surplus expected is \$86,979. CIRF fund expected surplus to be carried forward \$1.12^m.
 Action 7/10/20 Detail review of last year's funds

4. Mounting Defibrillators (Previously No. 17)

To mount an Emergency Button on external wall of the Clubhouse

Contacts DR

Date: 9/9/20 Nothing to report
 Action 7/10/20 To be included on agenda for PH

5. Insurance Claims (Previously No. 29)

To monitor excess on insurance claims for accidental damage.

Contacts RO

Date: 9/9/20 No further information
 Action 7/10/20 To be included on agenda for PH

6. Floor Covering (Previously No. 30)

To provide procedural instructions for replacement carpets and furniture removal.

Contacts DR

Date: 9/9/20 LA resent information from Forest Place.
Action 7/10/20 To be included on the agenda for PH

7. Grants (Previously No. 32)

To obtain a Grant from TTG Council

Contacts JD

Date: 9/9/20 JD reported on items' progress of acquittal of funds. LA unable to access the final fitness items. All other items have been purchased.
Action 7/10/20 JD to discuss with his contact re the item.

8. New Stage Acquisition (Previously No. 33)

To investigate with view to purchase a replacement for the current stage

Contacts RS

Date: 9/9/20 The wood working group do not wish to provide the alterations to the current stage platforms. LSA will not fund the purchase of a new stage and will not approve modifications by un- licensed tradespeople as there was no guarantee on workmanship. Due to the limitations on the authority to spend, suggested that we place an order for a small section of new stage with railings and steps. Action – RS proposes purchases of unit, guard rails and steps, quote no. 1. Action DR to respond to LN and PH re having a special resolution, but we want to purchase from funds held by the Assⁿ. Proposal on hold until response from LN
Action 7/10/20 DR – Awaiting response from LN re purchase options.

Any Other Business:

- Fans in the main Hall – Quote received and approved. Cleaning will go ahead on Friday 11th September
- Clubhouse Sub-committee – DR approached CK and ED to go on the subcommittee. Suggest JS to be approached to be on the committee. RC said he would be on the subcommittee for the Bar. Action – DR to speak to CK in conjunction with ED to discuss the establishment of the subcommittee to include JS, and consider including RC from the Bar. Aim of the subcommittee needs to be clarified.
- New Resident Welcome group – SP and SMcf to manage this.
- Res Comm. AGM – Aim to have this after the LSA Annual Meeting, possibly in November, defer this for the time being. Res Assⁿ at the same time as long as a quorum is met, 25% of the membership by attendance and proxy.
- Dictaphone – Action – LA to research options
- COVID Marshals – may need to consider who the Marshal is for some of the group activities.
- Res. Comm Asset register – Action DR to compile list as an annex to our Guidelines.

Closure: 12.15pm

**Next meeting: Wednesday 7th October 2020 at 9.30am in the Main Hall Card Room - TBC
Please note the change of schedule for the next meeting only.**