



MEMBERS – D R, A D, R W, L A, J D, R O, R S,

Golden Grove Lifestyle Village Residents' Committee Minutes of the Committee Meeting

Held at 9.30am on Wednesday 7th October, 2020 in the Main Hall Card Room

Present: D R, A D, R W, L A, R O, R S,,

Sub-Committee members: JG, CF

Quorum: The Chairman noted that a quorum was present and declared the meeting open.

Apologies: JD, RC

Visitor: TS

Approval of the minutes of the previous Committee Meeting held on 9/9/20

- It was moved by DR, seconded AD, that the minutes be taken as read and accepted as a true and correct record.

Sub Committee Reports:

- **Bar Committee:**
- Emailed report from Richard – “for the Melbourne Cup function both the Bar and Social committees have agreed that a bottle of champagne and orange juice (or beer) will be supplied for each table of the ten tables attending” to assist with social distancing at the bar.
- **Social and Catering Committee:**
- The Quiz night was a success
- The Melbourne Cup function is to go ahead. Adjustment may be made if restrictions are relaxed more. Two reserve tables may be possible. Dining room not available as Lions Club using it for catering purposes.
- The committee is still considering the Carols function and the Christmas Lunch function. Nothing has been finalised as yet due to current restrictions.
- The band is still on hold for New Year’s Eve function. Dancing is now allowed but only 150 allowed in the room.
- At the last AGM it was resolved that S & C committee is now a sub-committee of the Res Com. Considerable discussion re process for funding of events. DR deferred further discussions until later in the meeting. **Action** – DR to finalise process.

Business for TS:

- PH’s visit dates – ongoing. **Action** – Agenda to be compiled for a separate meeting
- Annual Meeting (LSA) now scheduled for 20th October 2020 at 10am. Awaiting on the registrations to then decide if a second meeting will be held back to back.
- Covid Marshals are preferred to be at every activity. Compliance issues discussed.
- Community Channel – issues re content discussed
- Lawns – awaiting new dates for treatment

Business arising from the minutes:

- Post Office box – Ongoing
- Inter-village Meetings – awaiting information re dates of these meetings
- Dictaphone – Ongoing LA to research options
- Fans in halls cleaned, account has been paid - Completed
- Res. Comm Asset register – **Action** – DR to compile list as an annex to our Guidelines.

Correspondence inwards:

- Email dated 9/9/20 – from PH re COVID Marshals
- Email dated 10/9/20 – from BA re SAVRA COVID-19 update
- Email dated 11/9/20 – from TS confirming fans in the Clubhouse and Community Hall have been cleaned
- Letter via email dated 22/9/20 – from LN re purchase approval for the stage
- Email dated 29/9/20 – from VC OfAW

Newsletters received:

- The Vines; The Sands; The Reserve; The Elms

Correspondence outwards:

- Email dated 11/9/20 – to LN re stage acquisition
- Email from DR to BM re SAVRA fees and about Foxtel.
- Email dated 29/9/20 – to VC OfAW

Financial Report (RC Account):

- **Treasurers Report** – as at 30/9/2020 the net cash balance is \$9,703.07. Operating Deficit of YTD -\$3,623.71. Any further information can be acquired from Robert White.
- Caution re-funding of items from the R Com funds. Can we apply to R Assn for sporting items? Will have to apply to LSA for every item.
- Accounts for last FY with BM for audit.
- Process for requests for funds/expenditure – Ongoing. **Action:** RW sent it to DR. Golden Grove Lifestyle Village Residents Committee process for purchase for items funded by the Residents' Committee – Draft to DR then to the Committee members for comment. Once complete it will be posted on the notice Board and included in our Guidelines.
- **Funds' requests** –
 - Request from CK via AD for \$100 to purchase a shelving unit for new bowls in store room in Clubhouse, quotes have been received. Agree to accept the quotes. Proposer: AD Seconded: LA. All agreed. Issue re Occ. Health and Safety re loose bowls and residents' bowls being left in the store room.
 - Request for blinds on the northerly side seats of the Bowling Green – to go to PH. **Action** – DR to write to PH to discuss about providing shelter. **Action** – DR to reply to Sue Stephens.
 - Request from DR for a hand held vacuum cleaner for the Pool room – ongoing
- Purchase of Dart Mats from July – Trish purchased them and paid from the CIRF.
- Replacement bench top in the Community Hall kitchen – RO and RW. Ongoing
- DR – Statement re accessing funds for social events. **Action** – DR to complete draft to be discuss with the Social and Catering Committee

Liaison report from Residents' Association Committee:

- Meeting held nothing to report
- DR re-opened the discussion re funding of events for the Social and Catering Sub – Committee.
Conclusion – The S & C Sub-Committee to present a forward, detailed proposed budget to the Res Comm first. This is to include costs vs income. If funding/sponsorship is required the Res Comm may suggest they present their proposed budget to the R Assn in support of an application for funding.

General Business:

- Update on the electricity dispute – preliminary hearing for the dispute was on 24th September at SACAT. LN, SN from LSA, RM from The Reserve, DB from Aged Rights Advocacy Service, and VC from OfAW. Requesting more information from The Reserve to respond by 22nd October then LSA to submit response by 19th November. Next tribunal meeting is set for 30th November.
- Res Comm. AGM – agree Monday 23th November 2020 at 7pm. **Action** – DR and RO to meet re joint flyer for the Res Comm and Res Assⁿ meetings.
- LA left the meeting at this point.

Reports on Ongoing Items:

- The ongoing items document to be archived as of the July 2020.

1. Electricity

To obtain improved pricing.

Contacts: AD

Date: 7/10/20 AD/DR to feedback from any further meetings.

Action: 11/11/20 A meeting of the working group will take place Wednesday 14th October.

2. Rates (Previously No. 4)

Negotiate with TTG council a rate rebate

Contacts: DR

Date: 7/10/20 Councillor Jones has deferring further any meetings due to COVID restrictions

Action: 11/11/20 DR to continue contacting Councillor Jones re a one to one meeting.

3. Budget and Finance (Previously No. 10)

To monitor Maintenance Account transactions and make suggestions/recommendations.

Contacts RW AD

Date: 7/10/20 Detail review of last year's funds

Action 11/11/20 Significant savings were made to electricity \$27,000 and SA Water down by \$8100. It is anticipated that there will be a carry-over to next year's budget of \$101,556. A full report to be made at the AGM in November.

4. Mounting Defibrillators (Previously No. 17)

To mount an Emergency Button on external wall of the Clubhouse

Contacts DR

Date: 7/10/20 To be included on agenda for PH

Action 11/11/20

5. Insurance Claims (Previously No. 29)

To monitor excess on insurance claims for accidental damage.

Contacts RO

Date: 7/10/20 To be included on agenda for PH

Action 11/11/20

6. Floor Covering (Previously No. 30)

To provide procedural instructions for replacement carpets and furniture removal.

Contacts DR

Date: 7/10/20 To be included on the agenda for PH

Action 11/11/20

7. Grants (Previously No. 32)

To obtain a Grant from TTG Council

Contacts JD

Date:	7/10/20	Unable to procure the Aerobic steps as yet. Still awaiting delivery of appropriate stock
Action	11/11/20	The next round of grant applications will be available 12 months after the granting of the present grant. It will be February/March 2021 before a request can be submitted. There would be no guarantee that the application would be successful.

8. New Stage Acquisition (Previously No. 33)

To investigate with view to purchase a replacement for the current stage

Contacts RS

Date:	7/10/20	Acknowledge letter from LN re purchase
Action	11/11/20	The Committee will not be eligible to apply for another grant until February/March 2021 and may not be decided until later in the year. Consequently, it was suggested that we ask the Association to put the purchase of a new stage to the residents at the Association AGM.

9. Website

To research options of a website for minutes

Contacts DR RS LA;

Date:	7/10/20	LA provided a report on the visit to Forest Place. The web would provide all residents with access to the minutes etc. online. Detail report re the programming issues, the initial and ongoing costs. Administrators upload committee minutes, newsletters and other correspondence from other meetings. Principle of the website useful. It is a function of distribution. Records have to be kept for 7 years. Archiving should be on 2 portable hard drives one of which is remote.
Action	11/11/20	DR, RS, LA to gauge residents views/market research on access to minutes etc. on the web. To defer an ultimate decision until next year. Research other providers.

Any Other Business:

- Clubhouse Sub-committee – DR approached CK and ED to go on the subcommittee. Suggest JS to be approached to be on the committee. RC said he would be on the subcommittee for the Bar. **Action** – DR to speak to CK in conjunction with ED to discuss the establishment of the subcommittee to include JS, and consider including RC from the Bar. Aim of the subcommittee needs to be clarified.
- Res Comm Asset Register – **Action** – DR to compile list as an annex to our Guidelines.

Closure: 12md

Next meeting: Wednesday 11th November 2020 at 9.30am in the Main Hall Card Room