



MEMBERS – D R, A D, R W, L A, J D, R O, R S,

## Golden Grove Lifestyle Village Residents' Committee Minutes of the Committee Meeting

Held at 9.30am on Wednesday 11<sup>th</sup> November, 2020 in the Main Hall Card Room

**Present:** D R, A D, L A, J D, R S,

**Sub-Committee members:** JG, CF

**Quorum:** The Chairman noted that a quorum was present and declared the meeting open.

**Apologies:** RW, RO, RC, JF

**Visitor:** TS

### Approval of the minutes of the previous Committee Meeting held on 7/10/20

- It was moved by AD, seconded RS, that the minutes be taken as read and accepted as a true and correct record.

### Sub-Committee Reports:

- **Bar Committee:**
- Residents' discount ceased from Golden Grove Tavern but the discount for the bar purchase to continue
- **Social and Catering Committee:**
- Sponsorship for the upcoming events:
  - Request for Christmas cakes to all residences – not approved by the Association
  - Christmas Function 12/12/20 – Entertainer - \$250, Christmas Cakes for table raffles \$260. Total = \$510. Sponsorship was requested from and approved by the Association.
- Store room issues – wheelchairs being obstructed by other sports equipment. Questions as to who is responsible for the organisation of the room.
  - **Action** – TS to discuss with Croquet group:
  - **Action** – AD to discuss with JM re, organisation of the bowls equipment.
  - **Action** – TS to place note in Newsletter re personal items not to be stored in the store rooms and anyone using the store rooms need to ensure free and easy access to all items.
- Melbourne Cup went really well, Cabaret happening on 21<sup>st</sup> November with a few vacancies for the night. Christmas Carols on 7<sup>th</sup> December with Little Para Singers. Christmas Party on 12<sup>th</sup> December with an entertainer not a dance, then News Year's Eve on 31<sup>st</sup> December.
- AGM timetable discussed. Call for members for both sub-committees at the conclusion of both meetings.
- Discussion re Treasurer position within the sub-committee. To retain this title with definition of the position. Committee agreed with the title to be retained.
- Representative on Association needs to be raised, as this subcommittee reports to this committee, no need to report to the Association.

### Business for TS:

- Relocation of the Committee meetings from December to the Bocce room due to establishment of a Chess Club on Wednesday mornings.
- PH's visit dates – ongoing. **Action** – Agenda to be compiled for a separate meeting. Contact again to be made re attendance at our meeting.
- Funding of activities – Consideration for the 'Sailing Solo' group discussed. Indicated that this is not in line with our guidelines as we have to disperse funds for the benefit of "all" residents and this group is not open to all residents. Options for self-funding discussed.
- Pop up event – options discussed. The committee will continue to maintain an awareness of social and recreational activities for all residents.

- Alterations/additions – awareness for the form to be completed prior to the commencement of any work. Form to be completed retrospectively for the shelving in the Club house store room. If it needs to be removed DR to be contacted.
- Replacement of vinyl – process re replacement by a resident.

### **Business arising from the minutes:**

- Inter-village Meetings – have agreed to hold regional meetings, proposed to meet 3 monthly. DR received an email from FE of Heysen Court with a meeting planned for 26 or 27<sup>th</sup> Nov at 10am at Heysen Court. Action – DR to follow up.
- Dictaphone – LA to research options Ongoing
- Res. Comm Asset register – **Action** – DR to compile list as an annex to our Guidelines. Ongoing

### **Correspondence inwards:**

- Emails – re details update re their committee members from The Sands; The Parks; Heysen Village; The Reserve
- Email dated 15/10 – from TS re re-opening of the Pool and Gym to non-residents
- Email dated 5/11 – from TS re Alterations and Additions requests

### **Newsletters received:**

- The Vines; The Parks x 2; The Sands; The Reserve; The Gardens

### **Correspondence outwards:**

- Email dated 30/10/20 – Gardens re email address for the newsletter

### **Financial Report (RC Account):**

- **Treasurers Report** – as at 31/10/2020 the net cash balance is \$6,315.54. Operating Deficit of YTD -\$4,450.96. Any further information can be acquired from RW.
- Audit has been completed. Thanks to BM.
- Process for requests for funds/expenditure – Form completed and displayed on the notice board. Extra forms need to be available for the Committee members
- **Funds' requests** –
  - Request for blinds on the northerly side seats of the Bowling Green – to go to PH. **Action** – DR to write to PH to discuss about providing shelter. No reply from the email. **Action** – DR to reply to SS Ongoing
- Replacement bench top in the Community Hall kitchen – RO and RW. Ongoing
- DR – Statement re accessing funds for social events. **Action** – DR to complete draft to be discuss with the Social and Catering Committee

### **Liaison report from Residents' Association Committee:**

- Meeting held nothing to report. Minutes distributed to our committee
- Meeting with DR and RO to be arranged.

### **General Business:**

- Update on the electricity dispute – Documents to assist the issue have been submitted. Waiting for feedback from LSA report. Next tribunal meeting is set for 30<sup>th</sup> November.
- Club House Sub-Committee – the Committee agreed not to proceed with this group.
- Res Comm. AGM – agree Monday 23<sup>th</sup> November 2020 at 7pm.
  - Proxy form box available in Library
  - Flyer to be developed as a reminder re proxy forms and the access requirements. Letter box drop on Sunday.
  - Access only through the door from the carpark for both committees. Notices to be placed on other doors to direct them to the appropriate entrance. RS and JD to direct to carpark
  - Register at the door to record attendance. LA to complete
  - Microphones – RS and JD
  - Room set up at 3pm.
- Resident's complaint re their electricity account – Offered advice to seek further support from SAVRA
- Res Comm Asset Register – **Action** – DR to compile list as an annex to our Guidelines. Ongoing

## Reports on Ongoing Items:

- The ongoing items document to be archived as of the July 2020.

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### 1. Electricity

To obtain improved pricing.

Contacts: AD

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Date: 11/11/20 A meeting of the working group will take place Wednesday 14th October. Additional information was provided to the representative for the tribunal meeting on 30<sup>th</sup> November

Action: 9/12/20 AD/DR to feedback from any further meetings.

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### 2. Rates (Previously No. 4)

Negotiate with TTG council a rate rebate

Contacts: DR

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Date: 11/11/20 Councillor Jones has been deferring further meetings due to COVID restrictions

Action: 9/12/20 DR to continue attempting to contact Councillor Jones for a one to one meeting.

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### 3. Budget and Finance (Previously No. 10)

To monitor Maintenance Account transactions and make suggestions/recommendations.

Contacts RW AD

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Date: 11/11/20 Significant savings were made to electricity \$27,000 and SA Water down by \$8100. It is anticipated that there will be a carry-over to next year's budget of \$101,556. A full report to be made at the AGM in November.

Action 9/12/20 Awaiting the first quarter reports. All agreed for Alan to continue on this committee. LA to ask if DB is to remain on the financial group.

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### 4. Mounting Defibrillators (Previously No. 17)

To mount an Emergency Button on external wall of the Clubhouse

Contacts DR

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Date: 11/11/20 To be included on agenda for PH

Action 9/12/20

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### 5. Insurance Claims (Previously No. 29)

To monitor excess on insurance claims for accidental damage.

Contacts RO

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Date: 11/11/20 To be included on agenda for PH

Action 9/12/20

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### 6. Floor Covering (Previously No. 30)

To provide procedural instructions for replacement carpets and furniture removal.

Contacts DR

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Date: 11/11/20 To be included on the agenda for PH

Action 9/12/20

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## 7. Grants (Previously No. 32)

To obtain a Grant from TTG Council

Contacts JD

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Date:	11/11/20	Unable to procure the ordered Aerobic steps as yet. Still awaiting delivery of appropriate stock. Suggested that we purchase stock from EBay, declined by LA.
Action	9/12/20	LA to check the availability and/or suitability of the outstanding items.

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## 8. New Stage Acquisition (Previously No. 33)

To investigate with view to purchase a replacement for the current stage

Contacts RS

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Date:	11/11/20	The next round of grant applications will be available 12 months after the granting of the present grant. The Committee will not be eligible to apply for another grant until February/March 2021. There would be no guarantee that the application would be successful and may not be decided until later in the year. Necessary to get the Residents to approve the purchase of a stage at our AGM. Propose: Motion – To request the purchase of the stage for \$8,283 and that they (the residents) accept the proposal that we request payment from the Association.
Action	9/12/20	Await decisions at the upcoming AGMs

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## 9. Website

To research options of a website for minutes

Contacts DR RS LA

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Date:	11/11/20	Number of residents accessing the newsletter electronically was 57. Some residents have hoped to have lots of info on the website. Forms could be on the website i.e. for alterations and/or additions. Some wanted photos. Noted that Facebook group facilitated that communication at the moment.
Action	9/12/20	DR, RS, LA to continue to gauge residents views/market research on access to minutes etc. on the web. Research other providers. Archiving should be on 2 portable hard drives one of which is remote. Ongoing – To defer an ultimate decision until next year.

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### Any Other Business:

- What does the Lifestyle insurance cover? Need to ask TS at the time of an incident on a case by case basis.

Closure: 12.15pm

Next meeting: Wednesday 9<sup>th</sup> December 2020 at 9.30am in the Club House Bocce Room