



MEMBERS – LE, DR, EC, LA, RS, JD, SP, CZ

Golden Grove Lifestyle Village Residents' Committee
Held at 9.00am on Friday 11th March, 2022 in the Card Room

Present: LE, DR, EC, LA, RS, JD, SP, CZ

Apologies:

Sub Committee Members Present: Bev Mead (BM), Richard Coulthard (RC)

Visitor: TS

Approval of the minutes of the previous Committee Meeting held on 10/12/21.

Change: in Budget and Finance Ongoing item should read "awaiting second quarter results"

Proposed: SP **Seconded:** CZ Minutes accepted with changes by all present

Sub Committee Reports:

- Bar Committee: – Minutes tabled
 - Total income was \$8,632 from both Bars. Stock take to be completed at the end of June.
 - Operating procedures document accepted with a few changes. Consideration of bar use for specific functions.
 - Representation from Res. Comm on Bar Committee. Accept RC as representative.
 - Use of recycling money approx. \$2,500 /yr. – discuss whether to use for a free function for residents. Need to encourage recycling to promote and support this option.
 - Report moved by RC seconded – BM
- Social: – SP – Cabaret this month will cover costs
 - Recommended a cancellation fee of \$100 per member off the 2 bands that were cancelled at last minute a total of \$500. Moved by SP that is be approved seconded – CZ
 - Other entertainment discussed
- Catering: – BM –
 - Anzac Day lunch \$15 per person
 - Moved that the reports be received – proposed – BM, seconded – SP, accepted by all present.

Business for TS:

- Clubhouse – Floor has been sanded and the entire floor will be resealed from 21st to 28th March. The stairs will be completed at the same time at the village cost not included in the insurance claim.
- Bench Seats (4) – At the Clubhouse are in need for maintenance. BBQ and Gazebo seats completed by volunteer group. Discussion re using a contractor at \$40 per hour. **Action** – Request for volunteers to complete this in the newsletter, responses to LA by the end of the month.
- Transfer of assets – Bowling Sweeper as an example. Any purchase of asset items must be discussed at this committee then seek LSA approval before purchase.
- Reply to trolley request – sent to JH.
- Smokers' cigarette disposal tray by the door to the Community Centre – is in a non-smoking area. It is not being emptied. Concern if it is removed that butts will be disposed of in the garden beds. **Action** – LA to include this in the newsletter.
- Letter to residents from LSA mentioned.

- Gardening – Incidents of rudeness to the Gardener. If there is an issue it needs to be reported to TS not be abusive to the Gardener. TS will address the issues. **Action** – LA to put in the newsletter to reinforce need to contact Trish if there is a problem.

Business arising from the minutes:

- Website – RS
 - Tabled hosting options with costs and services.
 - Discussion re tabled options. Recommend Dove Hosting as local and contactable. Cost is very competitive
 - Domain name discussed, issues due to local facilities need something that is unique to us.
 - Options on the website considered. Privacy issues discussed. Forms discussed but will not be pursued.
 - Time frame could be 3 – 4 months. Domain name needs to be decided.
 - Moved to progress the negotiation and development of the website, Proposed RS seconded SP all present in favour.
- Exit Strategy – LE sent a letter to LSA requesting answers to questions. A letter in reply received from LSA’s lawyer requesting more information. Discussion relating to the valuation of units and the purchase prices. **Action** – Reply was sent and was tabled at the meeting.
- Grant for TTG Community Grant. Discussion re the Drill Press for the Men’s’ Shed. To proceed with the Drill Press. Moved CZ seconded JD. Documents given to TS re the purchase of this. Following discussion all agreed not to include the computer in this application. **Action** – JD to follow up re possibility of a Band Saw being included depending on cost.

Correspondence inwards:

- Email dated 11/2 – from TS re invoice for payment of cleaning
- Email dated 13/2 – from TV (The Gardens) re access to personal care services
- Email dated 14/2 – from TS re access to personal services
- Email dated 14/2 – from RA re SARVRA meeting on 28/2/22
- Email dated 15/2 – from Cr L J to DR & committee re rates motion to be put to the Council
- Email dated 15/2 – from TS re Bingo
- Email dated 17/2 – from TS re Transfer to Asset Register
- Email dated 21/2 – from JP re Village trailer availability
- Email dated 27/2 – from Heysen Village re a requirement for Committee agendas to be sent to their Coordinator 7 days prior to their meeting
- Email dated 10/3 – from SARVRA re a video of meeting held last month

Newsletters received:

- Forest Place; The Vines; The Parks; The Gardens; The Reserve; The Sands; Mt Barker;

Correspondence outwards:

- Phone call dated 11/2 – from LE to MYOB re computer requirements and program installation
- Emails dated 14/2 – from LA to TV et al re personal care services
- Emails dated 27/2 – from LA re agenda requirement
- Letter from LE – Response to the LSA lawyer’s tabled
- Moved that the correspondence in and out be noted – proposed – LA; seconded – CZ, accepted by all

Financial Report (RC Account):

- Treasurer’s Report – EC. The current balance is \$12,829.43
 - Financial report – tabled by EC. Moved the Treasurer’s report be accepted Moved EC, seconded LA approved by all present.
 - Computer – As the current one is not fit for purpose agreed it needs to be replaced. Discussion re the requirements. Moved that purchase of the computer to go ahead as soon as possible up to the value of \$1,200. Moved SP seconded CZ. **Action** – BM to purchase a computer on behalf of the committee with a value of up to \$1,200. Purchase to include Office 365 for Word, Excel and Outlook. **Action** – LA to contact DR re possibility of the Association contributing towards the cost.

- No security program loaded.
- MYOB – Box containing the disc found though disc is damaged and unable to be used. LE has discussed with MYOB possibility of reinstallation without original disc, and their recommended operating system. Able to reinstall with the serial number and pay for an update if required. All previous information has been downloaded onto a USB.
- Financial report from Social & Catering, and Bar Committees – SP and BM provided their reports.
- Transfer of float from Bingo not completed. Bingo not continuing. Reasons discussed.
- Requests for funds:
 - Blinds on seats on Bowling Green – **Action** – JD/LA to contact original residents requesting these, J & S S, re the decision.
 - Request for a Digital recorder for the Secretary. Approved. **Action** – LA to research options and discuss with EC re cost.
- Use of electronic payments – LA presented options. LA investigated re use of a ‘hotspot’ from any mobile phone with stand-alone device – not recommended as low power mode can fail to transfer transaction. Use of multiple devices as they would be all standalone but can link individually with one bank account. Following discussion this will not be pursued. Item closed.
- Moved that the financial reports be accepted, proposed – EC, seconded – LA, accepted by all.

Liaison report from Residents’ Association Committee:

- Committee meeting report. Minutes from the meeting in February forwarded and discussed.
- Use of Association’s ABN and Incorporation Number for the Grant application. **Action** – LA to contact DR for approval.

General Business:

- Sales Commission – LE has tabled this in Correspondence. Issues discussed.
- Issue with trailer availability – Only one volunteer available to hire out the trailer, sometimes this is inconvenient for both parties. Email from DR to Association members sent in 2021 indicates that TS (LSA) has responsibility for the trailer but has a team to manage the bookings and should report any issues or concerns to her. **Action** – LA to request volunteers for booking roster in the next newsletter. **Action** – LA to discuss issue with TS.
- Container for recycling used batteries – RS. Following short discussion agreed would put a note in the newsletter that boxes are available at Woolworths at The Stables for this. **Action** – LA to put note in newsletter.

Reports on Ongoing Items:

1. Rates (Previously No. 4)

To Negotiate with TTG council for a rate rebate

Contacts: JD

Date: 11/3/22 An email from Cr J was received dated 15/2 offering information of a motion to be put to the Council meeting re rebate (reduction) in our rates. Cr J attended the meeting to discuss the motion to be put to Council. Process discussed to obtain possible 10% rebate in the rates for the next financial year, which would include another LSA village. Intend the rebate would apply for the next ten years then reviewed. To be discussed at the next Council Budget meeting on Tuesday 15th March. Following that, the motion could be presented to Council in the next two months. A letter to Council to request a rebate on our rates would be helpful. Contact to be made with JS to assist in the process. Also to have a group of residents at the Council meeting when presented could have an impact. If accepted this should be applicable in the next financial year. **Action** – LA to add this in newsletter. **Action** – Cr J to send email re progress.

Brief discussion re the potential new development close to One Tree Hill road to include approximately a further 1,400 homes. Survey to be sent out by Cr J including a map re

the impact, concerns and the infrastructure requirements to meet the needs of potentially 3,500 people. Let residents know they can contact Cr J for more information.

Action: 8/4/22 **Action** – JD to report back on council meeting outcome.

2. Budget and Finance (Previously No. 10)

To monitor Maintenance Account transactions and make suggestions/recommendations.

Contact: LE

Date: 11/3/22 Awaiting second quarter results. Satisfied accounts are correct. **Action** – LA to contact AD for a copy of the half year results.

Action 8/4/22 **Action** – LE to report on budget progress.

3. Mounting Defibrillators (Previously No. 17)

To mount an Emergency Button on external wall of the Clubhouse

Contact: LA

Date: 11/3/21 As no action or progress can be guaranteed item is now closed.

4. Website

To research options of a website for minutes

Contact: RS LE

Date: 11/3/22 Issues discussed and actions identified see Business Arising

Action: 8/4/22 RS to report back on progress.

Any Other Business:

- Request from LE for committee members to identify items of importance for the village and for villagers.

Meeting Closed: – 12.08pm

Next meeting: Friday 8th April 2022 at 9.00am – in the Card Room