



MEMBERS – LE, EC, LA, RS, JD, SP, CZ

Golden Grove Lifestyle Village Residents' Committee
Held at 9.00am on Friday 8th April, 2022 in the Card Room

Present: LE, EC, LA, CZ

Apologies: RS, RC, SP,

Sub Committee Members Present: BM,

Visitor: TS, DR

Approval of the minutes of the previous Committee Meeting held on 11/3/22.

Proposed: JD **Seconded:** CZ Minutes accepted by all present

Sub Committee Reports:

- Bar Committee: – No report
- Social: – Cabaret last month will cover costs with a profit of \$268, following payment to band members as agreed last meeting
- Catering: – BM – Anzac Day lunch will cover costs
 - Moved that the reports be received – proposed – BM, seconded – LA, accepted by all present.

Business for Trish:

- Clubhouse – Water cooler. There was no agreement that the cooler would be placed on the Parquetry floor but should have been kept in the store room. Question as to who pays for the water, and if the cooler base is rented or purchased. **Action** – LA to discuss with DR to ascertain if this is an Association asset and if they are paying for the water. If no record suggest its removal. Water needs to be removed as contamination a real possibility. Cooler machine may need to be scrapped.
- Bench Seats (4) – At the Clubhouse are in need for maintenance. Responses for volunteers only two available. **Action** – TS obtain quote from the contractor to refurbish the seats, and life expectancy of the seats. **Action** – LA to discuss with DR re possibility of Res Assⁿ paying part or all of the cost.
- Smokers' cigarette disposal tray by the door to the Community Centre – Apparently is emptied monthly but not checked. Suggestion made that a closed container would be requested from the Association. Issue remains of who is going to empty the receptacle. **Action** – TS to check if the area is deemed to be a smoke free zone. **Action** – LA to discuss issue with DR.
- Gardening – Unfortunately the Gardener has resigned. Dutts Cutts is unable to provide a replacement at this time.
- Instant Hot Water service in the Community Centre has been replaced.
- Email from Nido Early School in Botany Drive Golden Grove requesting to recommence contact between the school and residents. To be followed up.

Business arising from the minutes:

- Website –
 - Domain name needs to be decided. Suggestions by most committee members is 'goldengrovelv' or 'gglvillage'. **Action** – Test the availability of name. No action until domain name decided. **Action** – LA to discuss with Ray on his return.
 - Privacy issues discussed. Concern raised about the content of some newsletters from other villages. Need to ensure all contributors realise implications of divulging personal information in a newsletter or on a website. **Action** – LA to discuss with other villages' secretaries re some of the content in their newsletters if being uploaded onto a website.

- Options for an Intranet vs Facebook page canvassed. Still expect to go with a publicly accessible website. Reminder that content will only be uploaded by an administrator.
- Exit Strategy – LE has arranged meeting with Lisa Norris on 26th April, JD to accompany him. Issues discussed.
- Grant for TTG Community Grant. Application submitted for the Drill Press for the Men’s Shed. Result announced in approximately 2 months. Information given to TS for approval. **Action** – Insurance coverage for volunteers through LSA public liability to be confirmed.
- Hiring the trailer – JR leads the team managing the hiring of the trailer. The process is sound and will not be changing.
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Correspondence inwards:

- Email dated 10/3 – from DR, Draft minutes of Res Association meeting
- Email dated 18/3 – from TS re Signings around the Village
- Email dated 20/3 – from JR re the request for volunteers
- Email dated 25/3 – from JW to RS re use of the ABN for the website
- Email dated 26/3 – from JP re trailer
- Email dated 29/3 – from TS re completion of the Clubroom floor and the water cooler
- Email dated 30/3 – from TS re permission for the water cooler
- Email dated 31/3 – from JS acknowledging email
- Email dated 2/4 – from JR (The Parks) re Information Handbook
- Email dated 5/4 – M (Heysen Village) re their Welcome Letter

Newsletters received:

- Forest Place; The Vines; The Elms; The Reserve; Mt Barker; The Parks

Correspondence outwards:

- Emails dated 12/3 – from LE to JP re trailer
- Email dated 16/3 – from LA to DR re questions for the Association
- Emails dated 29/3 – from RS to TS re the water cooler and Association minutes
- Email dated 31/3 – from LA to J & SS re screens on the bowling green.
- Moved that the correspondence in and out be noted – proposed – LA; seconded – CZ, accepted by all

Financial Report (RC Account):

- Treasurer’s Report – EC. The current balance is \$11,147.11
 - Financial report – tabled by EC.
 - Computer – Purchased, software to be concluded. No security program loaded – to be finalised. LA contacted DR re possibility of the Association contributing towards the cost.
 - MYOB – Has been loaded though email address needs to be finalised. Monthly fee \$12 per month though free for first year. Microsoft cost to be confirmed.
 - Email address discussed for generic addresses for the office bearers.
- Financial report from Social & Catering, and Bar Committees – BM provided reports.
- Transfer of float from Bingo – see in Res Association Report
- Requests for funds:
 - Blinds on seats on bowling green – Email sent to inform J & SS of our decision. Closed
 - Request for a Digital recorder for the Secretary. Purchased. Closed.
- Moved that the financial reports be accepted, proposed – EC, seconded – LA, accepted by all.

Liaison report from Residents’ Association Committee:

- Committee meeting report. Minutes from the meeting in February forwarded and discussed.
- Response to the questions –
 - Use of Association’s ABN and Incorporation Number for the Grant application. Approved in retrospect.
 - Bench Seats – Formal transfer of Bench Seats as an Asset to this Committee.

- Liaison – Minutes will be sufficient with questions on any points as required.
- Computer – Agreed in principle to provide the total cost of the computer but not the software. **Action** – EC to negotiate with DR with the receipt.
- Bingo –
 - Float and Equipment has been handed over to the Association from the previous group.
 - Couple of residents have expressed interest in recommencing the sessions but need others to assist them.
 - Discussion re the rules of running the sessions.
 - Number generating machine officially handed over to the Res Committee, so is now responsible for the equipment is of today, 8/4/22.
 - Books for sale, processes and procedures kept in a locked cupboard in the ?scullery or ?store room. Keys for the cupboard need to be confirmed.
 - Float transfer – JW (Treasurer) to discuss with EC re the transfer of the float and surplus funds believed to be approximately \$1,000.

General Business:

- Welcome letter noted from Heysen Village. **Action** – LA to discuss with welcoming group to draw up our own notes for new residents.
- LSA’s website discussed
- Information night discussed but no further progress on this at this time.

Reports on Ongoing Items:

1. Rates (Previously No. 4)

To Negotiate with TTG council for a rate rebate

Contacts: JD

Date: 8/4/22 No further information at this time. Council meeting later in May. JD awaiting date and time for our team to attend.

Action: 13/5/22 **Action** – JD to report back on council meeting progress.

2. Budget and Finance (Previously No. 10)

To monitor Maintenance Account transactions and make suggestions/recommendations.

Contact: LE

Date: 8/4/22 No further information to report

Action 13/5/22 **Action** – No further information to report

3. Website

To research options of a website for minutes

Contact: RS LE

Date: 8/4/22 Issues discussed and actions identified see Business Arising

Action: 13/5/22 RS to report back on progress.

Any Other Business:

- Request from LE for committee members to identify items of importance for the village and for villagers.
- SARVRA – note an email from RA indicating the need for a new village rep.

Meeting Closed: – 11.50am

Next meeting: Friday 13th May 2022 at 9.00am – in the Card Room