



To: All Residents Associations  
From: Simon Kaye – Operations Manager  
Date: 29/01/09  
Re: Follow up from Intervillage meeting

Hi All,

If possible can I get the items for transfer to the asset register back at next Intervillage meeting so we can finalise that issue.

I also have the amendments to the liquor licence signed by Stephen, I will bring these along to the meeting as we will be able to get most of them signed by you and back to you there.

Below are a brief summary of issues I have been dealing with since the last Intervillage meeting, if further discussion is required I am more than happy to discuss at the next Intervillage meeting

**Q. Insurance, who bears any excess?**

A. Any excess would be paid from Capital Replacement Fund

**Q. What is the fee for providing invoices?**

A. Still trying to get an answer on this, however as I had mentioned previously I believed that we need more frequent review of how the finances are going. I am pleased to say we are currently setting up a 6 month financial review, I will present this to each committee or village finance committee as you wish in the next couple of weeks,

The idea is it's a brief overview on where each village stands up to 31<sup>st</sup> December in Actual Vs Budget, so we can see if we need to cut back on any areas or indeed if we have money we should be spending, This will not be a full in depth financial statement, but an overview of where the village stands. Please work with me on this it's a new concept and I want to use this time round to set a format for future year that I think we will all find very beneficial

**Q. What is happening with lawn mowing contract**

A. The contract was signed for two years in Aug 2008, I have had a meeting with Vin and he has provided a proposed schedule for Lawn mowing, I feel we need to monitor his work a lot closer and be much more critical to get him to deliver a more appropriate service for our needs.

**Q. What is happening with bowling green maintenance?**

A. I have spoken to the current contractor a 3 times, trying to get him to commit to a schedule, however he has not as yet done this, in my opinion he is too busy and I need to look for someone else.

**Q. Maintenance fund – Does fund earn any money?**

A. Yes, The maintenance account earns interest from the bank account it is in *— interest rate?*

**Q. Would Lifestyle SA consider CPR training for Lifestyle staff.**

A. Not at this time

**Q. What are the options for plastic chairs replacements**

A. Still under investigation