MEMBERS – Ian T (IT), Jeff W (JW), Bev M (BM), Lesley A (LA), Sue H, (SH), & Rosanne W, (RW).

Golden Grove Lifestyle Village Residents' Committee Minutes
Held 9.00am on Monday 12th October 2026, in the Card Room

Present: I T. JW, , BW. LA. , SH. RW.

Apologies:

Sub Committee Members: **Visitor/s:** Jim O'N, (JO"N) (SARVRA), Michael H. (MH), for LSA.

Approval of the minutes of the previous Committee Meeting held on 11/09/2026

Proposed: JW **Seconded:** BM Minutes accepted – Yes

New Committee Member – IT welcomed RW to the committee.

Sub Committee Reports:

- Social and Catering/Events' Groups –
  - Discussion around forming a social club subcommittee. This was raised at the AGM, and meeting held after AGM, LA and SH attended meeting with other residents.
  - A further meeting has been held and an Event planner for 2027 has been completed. Most entertainers have been confirmed with a couple still in negotiation. Anzac Day function process still under discussion. The anniversary of the first residents moving in to the village so wanted to commemorate this year. Footy tipping lunch/dinner will probably move a week due to scheduling of AFL. Event planner for 2027 distributed indicating functions that are booked and those still being negotiated.
  - If any extra cabarets are to be planned, any additions to the planner need to be discussed with LA to fit in with the pre-booked functions and regular activities.
  - Discussion re the funds for the NYE cabaret. The funds will be approved. Sandy McF, (SMcF) will need to complete the appropriate form, with the requirement that the net proceeds from any income, door and raffles, will be returned to the committee with receipts, as required per our procedure. The band will be paid direct. IT to contact SMcF re contacting BM re completing the form.
- Bar Committee – Follow up around Bar Manager job description – completed. Discussions about the role requirements and the appointment process. Applicants for the position to be interviewed by IT and BM. Requirement for RSA training also discussed.
- Budget and Finance – Completed. Awaiting the LSA Annual meeting
- Website – No Report. It was agreed that the Website would no longer be a Sub-committee of the Residents' Committee, but we may request Ray S, (RS) to report on a regular basis or as necessary.

Business arising from the minutes:

- Committee still needs a Secretary as no one nominated at the AGM. SH and LA will share the role in the interim between their holidays.
- IT to get written clarification from LN regarding insurance cover for events – see separate minutes below from the LSA meeting.
- Square Reader follow up – BM advised that she will continue to set up ABN.

Newsletters received: The Reserve, The Parks

Correspondence inwards:

- 16th Sept – email from JW to IT regarding the stage. JW suggested talking to RS regarding cost, ease of set up and use
- 18th Sept – LA was advised that the NYE cabaret has been cancelled.
- 21st Sept – Sue B (SB) advised that it's the cleaners' responsibility to stock the paper towel. She will speak to them
- 22nd Sept – email from LA stating that Betty M, (BMo) has approached her, asking for money to provide Xmas Cake at the carols night. Emails from committee members approving money for Xmas Cakes
- 23rd Sept – email from Jeanette F (JF) with minutes of Inter-village Meeting

- 21st Sept – LN replied to IT email regarding insurance for events, by sending the Food and Beverage Guidelines. IT stated that we can we can safely agree that placing events on the planner should provide insurance coverage and every event coordinator should be encouraged to do this. It is also clear that events under the direction of Residents Association have NO insurance coverage
- 24th Sept – IT received an email from Greenwith Primary School regarding them coming to the village in December
- 25th Sept – email from LN regarding response to email regarding gardens when residents vacate. She stated that it's done on a case-by-case basis as unit is to be prepared for marketing. They look at issues such as modernising area, ongoing maintenance, more suitable low maintenance plants. Health and safety is also a consideration
- 28th Sept, email received from LN with response from Active, advising problems with collecting data for billing cycle

Correspondence outwards:

- 11th Sept – IT sent email to RS suggesting that website not be a subcommittee, but Ray report on a quarterly basis
- 14th Sept – IT sent LN an email regarding process for gardens when resident leaves the village
- 21st Sept – SH sent an email to SB asking that paper towel is always available in kitchen. Complaints have been received that none there on a Friday night for Happy Hour
- 25th Sept – IT sent email to coordinator regarding Active's inability to produce invoices for everyone in the village
- 28th Sept – email from IT to LN to advise that bill from Active arrived

Financial Report (R/C Account):

Treasurers Report

- Net loss YTD is -$1,189.35. Equity YTD $56,829.97.
- ABN application ongoing. BM to continue with process.
- Discussion re the management of the Tea and Coffee as Mark J (MJ) is no longer on the Committee. Will need to update Officeworks account details. BM to follow up with MJ and Colin C (CC) , as CC was covering for MJ while he was away.
- Discussion re the request form to add that the Event Coordinator is informed about event.
- Request for funds –
    - BMo for Christmas cakes for the Carols evening – Approved out of the meeting
    - SMcF – for the New Year's Eve Cabaret, $1,600 for the band. Approved pending completion of the required form. BM to follow up with SMcF.

Approval of Treasurer's report
Proposed – SH Seconded – JW Agreed - Yes

Report from Residents' Association Committee (RAC):

- None

General Business:

- Noted that the New Year's Eve Cabaret was to go ahead.

Any Other Business:

- Is the stage fit for purpose or should we look at better options? Originally it was the best option as it was movable, all others needed movers. Easy to move once folded but the issue is the removing and replacing the rails needed for safety as it is difficult to get to the bolts to unscrew them. Is there a better way to attach the rails from the top not underneath the stage? JO'N to look at the issue in the first instance then ask SB if Nick can have a look at the possible options. Need to include RS. Awaiting response from LN re removing the stage.
- Replacement Secretary – notice to be placed in the newsletter asking for expressions of interest. SH and LA to continue in shared role in the interim but the committee needs a permanent solution.
- Next Inter-village meeting on 17th November at The Ferns.
- Newsletter – Secretary position. Insurance. Event planner. School Choir performance.

Meeting closed – 11.30 am

Next meeting: Friday 13th November 2026 at 9.00am – in the Card Room

Golden Grove Lifestyle Village Residents' Committee Minutes

Held 9.30am on Monday 12th October 2026 in the Card Room

Business for LSA:

- **Lawns and Gardening** –
  - Garden areas in valley and by caravan parks are to be cleared. Quote is $2035 to clear near 273 and 274.
  - Caravan park 1 landscape to be commenced on 19/10/26 unsure as to how long with will take. This to include inside and outside of the parks. Will replace all the plants with rocks and with grasses. Noted that the weeds and old plants growing through the rocks is very poor. No weed mat has been used. Concern raised that the garden outside Park 2. Residents opposite gained permission from LSA to plant that area and they continue to maintain it. It reduces the radiant heat from the fencing, also looks very good and tidy. Very disappointed that the plants will be removed.

- **Other business**
  - MJ said 9 tables need to be repaired in Main Hall issues with mechanism to open and close legs. Mechanisms now in stock unsure as to when repair will occur.
  - Regarding the maintenance of the bowling green. Quote for the maintenance from Malcolm Boag as a sub-contractor. July and August has two moss and algae spraying on quote for bowling green and tennis court. This has been budgeted for this year. SB had previously stated the bowling green has a 5yr warranty.
  - Discuss Emergency Management Plan and LSA responsibilities. Is it possible to send the Emergency Plan with the paperwork for the Annual Meeting? MH provided a response from LN re the plan – quote "In relation to the LSA policy in particular the Emergency Management Plan the LSA responsibilities we ask that all specific questions are submitted in writing so that we can formalize a response to be provided. Given these requirements from the part of recent changes to the Retirement Village legislation is important that both these questions are raised and responses are provided in a clear and accurate proper documentation." Distribution of the Plan was the issue not the actual content. Was suggested that it be distributed with the LSA Annual Meeting documentation later this week, noting for information only.
  - Request sent to LN to confirm in writing whether insurance covers events not on the monthly planner. MH stated if the event has been missed on the planner, i.e. if it was organized after printing of the planner, LSA can then put it on the TV Communication channel, then it's covered with insurance as long as it has been publicly notified of the event. If the event is communicated to LA to include in the planner and if approved by LSA it will have insurance coverage. There is no coverage for an event if the Association organizes an event.
  - Re the policy on external blinds – another village, in certain situations, have had external blinds approved. Is it the case that LSA will still look at individual cases that, based on medical grounds, there could be reason for them to get permission to get external blinds? MH said it will be assessed on an individual basis. No medical recommendation is required. An addition form will instigate an inspection for the feasibility of blinds that are not attached to the building.
  - Painting – some of residents have been in the village more than 20 years. Some residents being advised to paint their units themselves. Currently only patches bring done. Painting can be undertaken at 15 years and Carpets replaced at 10 years subject to the contract. Most contracts say fair wear and tear, which is ambiguous. No cost to the resident other than the cost to move/remove furniture. For painting – furniture can be in the centre of the room as long as 1.5 metres clear of the walls. MH to confirm the arrangements.
  - Driveway cleaning – would not be cleaned. If there was a safety issue around the drying area that would be cleaned. Number of driveways that are 'black'. Issue arose when one empty unit's driveway was cleaned but the adjacent one wasn't. The resident was told they would need to pay if they wanted their driveway cleaned. If the adjoining resident's driveway is cleaned, they will be asked if they want it done at the same time as an empty unit but at a cost.